

Totem Saddle Club

Minutes General Meeting November 30, 2016

Attendance:

Rowena, Royleen, Alice, Sam, Kyra, Cathy, Dylan

Call to Order:

at 7:12 By Rowena

Approval of Previous Minutes:

Motion to accept by Alice, second by Sam, all in favour.

Treasurer's report:

Motion to accept by Cathy, second by Cathy, all in favour.

Correspondence:

Thank you letter from Three Breed Horseshow Society Act can be submitted online. Rowena to email Royleen the paperwork
A \$1000 cheque from the NWTEA has been received, a yearly donation for the indoor use

Old Business:

- Dressage arena; Jason and a Bear Creek Team have removed the old hog fuel and installed new. The arena could use a bit more material, hopefully we can do that in the spring. The booth will have to be re centered and the concrete blocks and dressage arena letters can use some paint. Work bee in the spring.
- Winter prep; are the waterlines done? James Muller will do those this upcoming weekend. Hoses still need to be put away, Stalls need one more clean-up and to be locked. Panels to protect the grassy area have been put up during the last Anthony clinic by the participants and spectators.
- Outdoor arena advertisement; A letter will go out with the yearly invoices to inform on the new opportunity. We still need some volunteers to address this and find more sponsors.
- Entrance road; Rowena to contact the RD regarding road grading and current parking on both sides of the entrance road.
- Tractor insurance; yearly tractor insurance is \$225. A motion has been made by Alice to insure the tractor, second by Kyra, all in favour.
- Tractor Storage;
The 4H club has agreed in principal to store the tractor in the green barn with the following conditions;
 - a tarp has to be under the tractor just in case of any leakage;
 - a 4H representative will be there when we store the tractor;Kyra will confirm after this upcoming 4H meeting.
- Memorial Plaque for Bryon
We still need a picture for the plaque. Cathy will take care of this.

New Business:

- **Treasurer:** Lauren Fraychineaud has stepped up to take on the treasurer position. She'll start as per January 1st when her membership will be valid. Rowena will work close with her until it's all up and running.
- **Website:** The website is back up and running. The domain was expired in September. To repurchase our .com domain would have been over \$1000 per year. Rowena has purchased a new .ca domain for a total of \$152 for the next 10 years. Our website is now www.totemsaddleclub.ca Sam has volunteered to keep the website updated.
- **Membership Forms:** Royleen has updated the forms. Kyra made a motion to accept the forms, but with the TSC address added for out of town members, second by Sam, all in favour. Alice would like to collect the membership forms; this request has been tabled until Royleen is able to attend a meeting. Collecting forms is part of the secretary's job description, but because Alice is organising the events and gets lots of them during the first events of the year, this needs to be addressed. Rowena to publish updated forms on the website.
- **Volunteer:** Mitchell Brager is volunteering to clean up the grounds regularly together with his social worker. If anyone thinks about easy jobs, like garbage and manure removal, please let Rowena know. She'll pass on the information.

Committee Reports:

- **Memberships:** see new business
Updated membership lists are to be send to event organisers a few days before every event
- **Clinics:** Anthony Lotian Clinic has made a \$285 profit
Anthony will provide dates for 2017 clinics
Possible Dale Irwin Clinic
- **Gymkhanas:** Jocelyn offered to run them again
- **Clear Rounds:** Alice? Kyra has offered to take this on. She'll discuss this with Alice.
- **% Days:** Alice? Sam has offered to take this on. She'll discuss this with Alice.
- **Horse Shows:** Alice? Sam & Kyra have offered to take this (some of them) on. They'll discuss this with Alice & Elaine.
- **Grounds:** Roll up door at the north end needs to be repaired again. Rowena to contact Straight up Doors.
All grounds keys need to be checked to see which ones are working. The president, vice president and the grounds maintenance crew need keys. Rowena to check with Jason and James if they're able to do the maintenance for 2017.
- **Fundraising:** No report
- **TAG:** No date for next meeting
We need another TAG representative

Meeting adjourned: at 8.26 pm

Next meeting **January 25** 2017, 7 pm, location TBD